

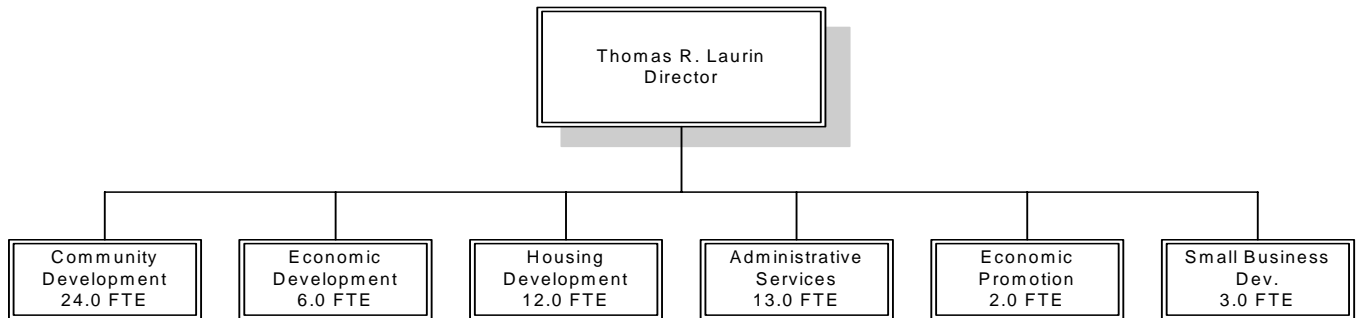
## ECONOMIC AND COMMUNITY DEVELOPMENT

### Thomas R. Laurin

#### MISSION STATEMENT

The Economic and Community Development Department works to improve the quality of life for residents of the County through identifying, obtaining and administrating local, state, federal and private funding resources available for community development, housing programs, and economic development.

#### ORGANIZATIONAL CHART



#### SUMMARY OF BUDGET UNITS

2005-06					
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
ECD Consolidated Spec. Revenue	53,686,121	36,693,505		16,992,616	56.0
Economic Promotion	808,963	-	808,963		2.0
Small Business Development	160,062	-	160,062		3.0
<b>TOTAL</b>	<b>54,655,146</b>	<b>36,693,505</b>	<b>969,025</b>	<b>16,992,616</b>	<b>61.0</b>

### ECD Consolidated Special Revenue

#### DESCRIPTION OF MAJOR SERVICES

The Economic and Community Development Department is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through the Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), the Home Investment Partnership Act Grant (HOME), the Neighborhood Initiative Grant (NI) and the Economic Development Initiative Program (EDI) Grant. In addition, the department has received and will administer a United States Department of Agriculture Forest Service grant for Southern California Drought Assistance.

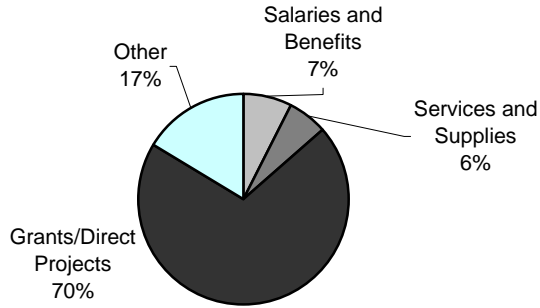
#### BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	20,028,298	57,598,486	21,138,269	53,686,121
Departmental Revenue	20,274,741	40,455,119	20,987,518	36,693,505
Fund Balance		17,143,367		16,992,616
Budgeted Staffing		58.0		56.0

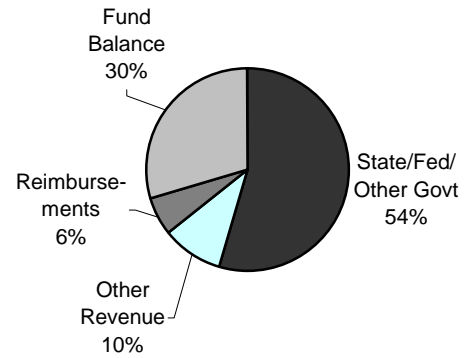
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Most of ECD's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpected and unrealized amounts in 2004-05 have been carried over to the subsequent year's budget.



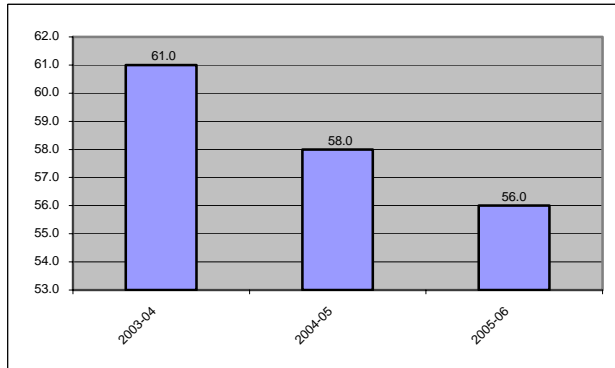
**2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY**



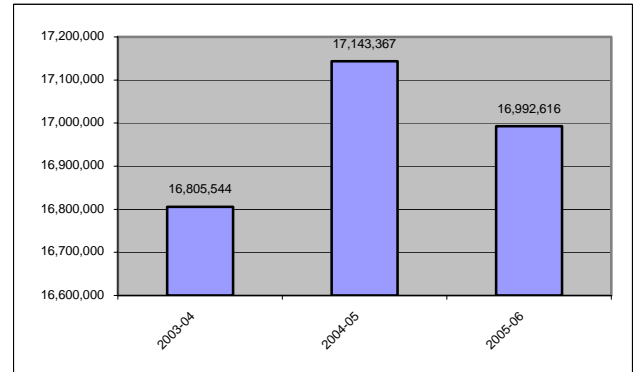
**2005-06 BREAKDOWN BY FINANCING SOURCE**



**2005-06 STAFFING TREND CHART**



**2005-06 FUND BALANCE CHART**



GROUP: Econ Dev/Public Svc  
 DEPARTMENT: Economic and Community Dev  
 FUND: Economic and Community Dev

BUDGET UNIT: ECD Consolidated  
 FUNCTION: Public Assistance  
 ACTIVITY: Other Assistance

## ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F Department Recommended Funded Adjustments (Schedule A)	E+F G 2005-06 Proposed Budget
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget		
<b><u>Appropriation</u></b>							
Salaries and Benefits	3,902,717	3,972,082	307,863	-	4,279,945	(20,661)	4,259,284
Services and Supplies	1,583,498	2,984,572	161,559	-	3,146,131	371,020	3,517,151
Grants/Direct Projects	13,086,750	43,987,786	-	-	43,987,786	(4,041,008)	39,946,778
Central Computer	41,095	41,095	13,085	-	54,180	-	54,180
Transfers	5,434,149	7,637,059	-	-	7,637,059	(197,331)	7,439,728
Total Exp Authority	24,048,209	58,622,594	482,507	-	59,105,101	(3,887,980)	55,217,121
Reimbursements	(3,527,940)	(3,024,108)	-	-	(3,024,108)	(506,892)	(3,531,000)
Total Appropriation	20,520,269	55,598,486	482,507	-	56,080,993	(4,394,872)	51,686,121
Oper Transfers Out	618,000	2,000,000	-	-	2,000,000	-	2,000,000
Total Requirements	21,138,269	57,598,486	482,507	-	58,080,993	(4,394,872)	53,686,121
<b><u>Departmental Revenue</u></b>							
Taxes	105,000	40,000	-	-	40,000	-	40,000
Fines and Forfeitures	5,400	10,000	-	-	10,000	(4,000)	6,000
Use Of Money & Prop	669,045	789,400	-	-	789,400	(26,000)	763,400
State, Fed or Gov't Aid	14,721,900	34,983,674	482,507	-	35,466,181	(4,393,076)	31,073,105
Other Revenue	5,486,173	4,632,045	-	-	4,632,045	178,955	4,811,000
Total Revenue	20,987,518	40,455,119	482,507	-	40,937,626	(4,244,121)	36,693,505
Fund Balance		17,143,367	-	-	17,143,367	(150,751)	16,992,616
Budgeted Staffing		58.0	-	-	58.0	(2.0)	56.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental revenues will finance this cost. These costs are reflected in the Cost to Maintain Current Program Services column.



DEPARTMENT: Economic and Community Dev  
 FUND: Economic and Community Dev  
 BUDGET UNIT: ECD Consolidated

## SCHEDULE A

## DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits *The elimination of two vacant staff positions (1.0 Housing Cost Estimator and 1.0 extra help Student Intern) due to work load reduction for a total cost savings of (\$77,500). *Reclassification of a Staff Analyst II position to an Administrative Supervisor I. The change in total salary for the reclassification is \$7,995. *Other miscellaneous adjustments of \$48,844, due to step and benefit adjustments.	(2.0)	(20,661)	-	(20,661)
2.	Services and Supplies *There is an increase of \$504,010 in the IVDA program due to a fund balance increase (SDK). *There is a decrease (\$74,443) in the CDBG Administration fund (SAU) due to reductions per the budget instructions. *A decrease of (\$20,000) is budgeted in Special Departmental expense and Public Guardian Estates expense for the Neighborhood Initiative program based on historical actuals in this fund (SAR). *There is a decrease of (\$11,995) in the ECD Non-grant activities due to a reduction of funding (SBZ). *There is a decrease of (\$26,552) in the other miscellaneous funds.	-	371,020	-	371,020
3.	Grants/Direct Projects *A decrease of (\$404,600) in the Crestline Revitalization program because the project is winding down. *A decrease of (\$286,950) due to lower demand for Micro Loans (SBW). *A decrease of (\$78,558) in the CDBG Revolving Loan program is due to the decrease in CDBG grant funding (SAV). *A decrease of (\$1,107,059) is due to the fund balance reduction in the Neighborhood Initiative Program (SAR). *A decrease of (\$1,462,050) in the Section 108 program (SBE) is due to the trend of loans issued in recent years. *There is a decrease of (\$764,886) due to the grant funding period winding down in the Bark Beetle program (SBQ). *There is an increase of \$63,095 in other miscellaneous funds.	-	(4,041,008)	-	(4,041,008)
4.	Transfers *There is an increase of \$382,000 in the Neighborhood Initiative Program due to increased labor charges related to the Labor Compliance Program (SAR). *There is a decrease of (\$583,451) in the EDI program due to projects completed in FY 04-05 (SCS). *There is an increase of \$4,120 in miscellaneous funds	-	(197,331)	-	(197,331)
5.	Reimbursements *An increase for the Administrative Fund (SAU) of collected labor charges from the Neighborhood Initiative program, \$382,000, and the CDBG Revolving Loan program, \$124,000. There is a slight increase of \$892 in the other miscellaneous funds.	-	(506,892)	-	(506,892)
6.	Fines and Forfeitures *Due to the trend of actual revenue received there is a reduction in Penalties for the Business Expansion Loan Program (SBR) of (\$4,000).	-	-	(4,000)	4,000
7.	Rev from Use of Money and Property *Due to the trend of actual revenue there is a (\$30,000) decrease in the Business Expansion Loan program (SBR) revenue and a revenue increase of \$4,000 in the remaining funds.	-	-	(26,000)	26,000
8.	Federal Aid *There is a reduction of (\$2,190,836) due to the winding down of the Bark Beetle grant (SBQ). *An increase in revenue in the HOME program due to carry over funds from FY 04-05 of \$395,388 (SAS). *A decrease in revenue due to the grant reduction in the Section 108 loan program of (\$1,400,000) (SBE). *There is a reduction of (\$145,666) in the CDBG Administration fund (SAU) due to a reduction in grant funding. *There is a decrease of (\$375,000) in the Crestline Revitalization program (SDR) based on the actual revenue received on this project. *There is a decrease of (\$483,451) in the EDI program due to project completion in FY 04-05 (SCS). *There is a decrease of (\$185,426) in Demo -Code Enforcement due to a roll over of funds from prior year (SBC). *There is an decrease of (\$8,085) in the other miscellaneous funds.	-	-	(4,393,076)	4,393,076
9.	Other Revenue *An increase of \$500,000 is due to a payment from the schools for the Labor Compliance Program (SAR). *A decrease of (\$200,000) In the CDBG Housing Acquisition fund (SBT) due to a Program Income transfer into fund SBA. *A decrease of (\$172,000) in the Business Expansion Loan program (SBR) is due to actual loan revenue history. *There is an increase of \$42,000 in the CDBG Revolving Loan program (SAV) due to the increase in loan payoffs caused by the healthy economy. *There is an increase of \$8,955 in the other miscellaneous funds.	-	-	178,955	(178,955)
Total		(2.0)	(4,394,872)	(4,244,121)	(150,751)

